



भाकृअनुप - राष्ट्रीय अजैविक स्ट्रेस प्रबंधन संस्थान

ICAR - NATIONAL INSTITUTE OF ABIOTIC STRESS MANAGEMENT

(समतुल्य विश्वविद्यालय) / (Deemed to be University)

भारतीय कृषि अनुसंधान परिषद, कृषि अनुसंधान एवं शिक्षा विभाग

Indian Council of Agricultural Research, Department of Agricultural Research & Education

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

MINISTRY OF AGRICULTURE & FARMERS WELFARE, GOVERNMENT OF INDIA

मालेगांव, बारामती, पुणे - 413 115, महाराष्ट्र, भारत

Malegaon, Baramati- 413115, Pune, Maharashtra, India



F.No. NIASM/2-84/2022-23

Dated: 24.04.2023

सेवा मे/To

The Director/Project Directors of all ICAR Institutes/
Project Directorates/Bureaus/NRCs/ATARI's

विषय/Sub: Filling up the following Administrative posts (Assistant, Upper Division Clerk, Lower Division Clerk, Personal Secretary, Personal Assistant) on Deputation basis/Transfer basis at ICAR-NIASM, Baramati reg:

महोदय/महोदया,

It is proposed to fill up the following vacant posts under Administrative category on Deputation/Transfer basis at ICAR-NIASM, Baramati. The particulars of posts/eligibility etc. are detailed below:

Sl No	Name & Details of the post	No of vacancy	Pay level	Eligibility Criteria for applying for transfer to the post
1.	Assistant	4(UR) 3(OBC) 1(SC) 1(ST)	Level -7	a) Officials holdings analogous post i.e. Assistant of the ICAR Institutes in the grade Level-6 of 7 th CPC OR b) By deputation of Upper Division Clerks of the ICAR Institutes in the level 04 of 7 th CPC (pre-revised PB 5200-20200 +GP2400/- having at least 10 years of regular service in the grade. <i>May be absord permanently based on satisfactory performance and Director's Approval.</i>

2.	UDC	03(UR) 01(OBC)	Level- 4	<p>a)By deputation of regular Upper Division Clerks of ICAR Institutes/ Hqrs. The deputation shall be for a period not exceeding three years.</p> <p>OR</p> <p>b) Failing (a) above by deputation of regular Lower Divisions clerks of ICAR Hqrs/Institutes having at least 8 years regular service. The deputation shall be for a period not exceeding three years.</p> <p>OR</p> <p>c) Failing (a) & (b) above by transfer on permanent absorption of regular UDC of ICAR Hqrs/Institute.</p>
3	LDC	03(UR) 01(OBC)	Level- 2	<p>a)Officials holding analogues post i.e. LDC in pay matrix level-2 as per 7th CPC</p> <p>or</p> <p>b)By promotion of SSS of ICAR Hqrs/Institute having minimum educational qualification of 10+2 equivalent.</p>
4	Private Secretary	03 (UR)	Level - 7	<p>a)By promotion of personal assistants in PB-2. Rs 9300-34800 with grade pay of Rs 4200 in the pre revised pay scale at ICAR Institute having at least five years of regular service in the grade.</p> <p>b)Failing (a) above, by promotion of personal assistants who have completed at least three years continuous and regular service in the PB-2 9300-34800 + Grade pay of Rs 4200 and combined and continuous regular service of 15 years as personal assistant and stenographer Gr.III(PB-1 Rs 5200-20200+Grade pay of Rs</p>

				2400) c)By Deputation of Private Secretaries working in ICAR Institutes on regular basis or with five years regular service in the grade of personal assistant(PB-2 Rs 9300-34800 + Grade pay of Rs 4200 or equivalent. The period of deputation shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
5	Personal Assistant	02(UR)	Level-6	a)By Deputation/transfer on permanent absorption of officials holding analogous post i.e. personal Assistant at any ICAR Institute in the grade Level-6 of 7 th CPC. The deputation shall be for a period not exceeding three years. OR By Deputation of Steno.GrIII working in other ICAR Institutes on regular basis with ten years regular service in the Steno Gr III pre revised pay scale (PB-1, Rs 5200-20200 with grade pay of Rs 2400/-) <i>May be absorbed permanently based on satisfactory performance and Director's Approval.</i>

It is requested that the vacancy may be circulated among the eligible and desirous candidates, if any working at your Institute/Establishment. The applications of eligible persons who fulfil the requisite eligibility conditions and who can be relieved immediately in the event of their selection may please be forwarded online via email at purnima.ghadge@icar.gov.in in the prescribed proforma given over leaf. While forwarding the application through mail duly attested copies of APAR dossiers for last five years along with integrity & Vigilance clearance certificate may also be attached. Incomplete applications and those received after the prescribed due date

and not forwarded through proper channel or without APAR Dossiers and certificates as described above, will not be entertained.

Note: Applications must reach by mail or by Speed Post to this office on or before 25.05.2023.

(Assistant Administrative Officer)

Distribution:

1. All Directors/Project Directors of ICAR Institutes/NRCs/Project Directorates/Bureau/Zonal Coordinators
2. The Director(Admn), ICAR,Krishi Bhavan,New Delhi-110 001
3. The Under Secretary (Admn),ICAR,Krishi Bhavan, New Delhi-110 001
4. The Assistant Director General,ICAR Krishi Bhavan,New Delhi-1
5. E-office notice board

PROFORMA
APPLICATION FOR THE POST OF AT ICAR-NIASM, BARAMATI

1. Name of the candidate :
2. Name of the institute where
Applicant is presently working :
3. Date of appointment on regular :
4. Whether Permanent or Temporary:
Basis in the present post
5. Date of birth and age :
6. Educational Qualifications :

Sr.no	Name of Exam Passed	Board/Institution	Year
1			
2			
3			

7. Whether SC/ST/OBC :
8. Full Postal Address :
9. Contact Number :
10. Service Particulars :

Name of the Institute	Post held	Scale of pay	Period		Nature of duties performed
			from	to	

11. Any other information to the Application:

I _____ do hereby declare and certify that the information furnished above is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR-NIASM.

Place:

Date:

Signature of the applicant

Certificate to be furnished by Head of Office

Certified that the information furnished by the candidate has been verified from the office/service records and found correct. It is certified that no vigilance/disciplinary case is pending/contemplated against the above candidate. Attested copies of last 5 years APARs enclosed.

Signature with Seal of the Office